

Bryn Mawr Express Account Payroll Deduction Election Form

Please print clearly

Name	
Bryn Mawr College ID	
Payroll Schedule	<input type="checkbox"/> Paid Biweekly <input type="checkbox"/> Paid Monthly
Action	<input type="checkbox"/> New Account <input type="checkbox"/> Change Amount <input type="checkbox"/> Inactivate Account
Start Deduction	<input type="checkbox"/> Next Available Check Date <input type="checkbox"/> Check Dated _____
Deduction Amount <small>(minimum \$10)</small>	

- I authorize Bryn Mawr College to deduct the above amount from each of my regular paychecks.
- I understand that if I do not have sufficient funds to cover the deduction, no deduction will be taken.
- I understand that the deduction may take up to 3 business days from the check date to be posted to my Bryn Mawr Express plan.
- I understand that I must present my Bryn Mawr College ID at the time of purchase and must have sufficient funds in my account to cover the cost of the purchase.
- I understand that I may change or stop this deduction at any time by notifying the Payroll Office in writing.

Signature _____

For Payroll Use Only

Deduction Code BME	Effective Date:	Entered By/Date:
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