

BRYN MAWR

COLLEGE

Request for Change of Grade

Complete this form and return it to the Registrar's Office. Include only one student per form and use additional forms if you have more than one grade change request. Keep a copy for your records.

Important Note: This form may be used up to one year after the first submission of the grade to the Registrar. All grade changes made after one year, first must be approved by vote of the Faculty of Arts and Sciences.

Name of Student		Student ID#	
Course Number and Name			
Semester and Year			
Change Grade FROM			
Change Grade TO			
Reason for Grade Change (no character limit on this field)			
Digital Signature *			

** By typing my name into the field above, I am digitally signing this grade change form.*

Please send the form from your campus email address so that we may verify the sender.

If you prefer to submit a paper copy, please sign on the line below and return it to the Registrar's Office (Registrar's Office, Guild Hall).

Signature of Faculty Member